COURSE BROCHURE

Job-Search & Placement Preparation Foundations

Career & Placement Preparation / Job-Search Foundations

One-time full-course fee

INR 1,499

Access

12 months course access

Study plan

6 workshops; suggested 3-week self-study plan

Learning format

6 written workshops with worked examples, practical worksheets, 18 answered self-check questions and a portfolio self-assessment. Suggested 60-90 minutes per workshop, including practice; pace is flexible.

Programme overview

Build a role-evidence plan, truthful CV, verified application tracker, interview examples, work sample and first-90-day plan. 6 written workshops with worked examples, practical worksheets, 18 answered self-check questions and a portfolio self-assessment. Suggested 60-90 minutes per workshop, including practice; pace is flexible. Independent self-paced written training in English with automated Course Tutor support. No employer introductions, placement service, guaranteed interview, job, salary, live classes, recorded lecture series, human marking or accredited qualification is included. Every focused pathway includes the same six Job-Search Foundations workshops plus two audience-specific workshops. Choose Foundations or one focused pathway; buying several repeats the six shared workshops. Existing subject courses and personality/English courses are separate optional products.

Who this is for

1. Adult learners and college students preparing for a suitable role in any subject area. Role-specific qualifications and experience remain separate.
2. Independent self-paced written training in English with automated Course Tutor support. No employer introductions, placement service, guaranteed interview, job, salary, live classes, recorded lecture series, human marking or accredited qualification is included.

Published topics and learning focus

1. Turn a job description into an evidence plan
2. Write a truthful CV and a readable professional profile
3. Find and verify opportunities; manage applications respectfully
4. Prepare interview evidence and practise a work sample
5. Read an offer and plan a careful decision
6. Build your application portfolio and first-90-day plan

Before you choose

1. These are published programme highlights, not certification of complete syllabus coverage. Review the available reading index and programme trial before enrolling.
2. ZELVU provides learning support. It does not award the underlying degree, professional registration or an examination result.
3. Current checkout terms and refund policy apply. Payment and access require successful provider verification.

Take the next step

Explore the programme trial

View current details, scope and terms

Ask ZELVU about this programme

Save this brochure for reference. Details can change: confirm the current programme page and checkout before making a purchase.