COURSE BROCHURE

Court and Legal Office - Transcription Practice

Diploma, Vocational & Skills / Shorthand, Stenography and Office Skills

One-time full-course fee

INR 1,499

Access

12 months course access

Study plan

6-week suggested practice plan; self-paced

Learning format

8 listed written lessons with practice and self-assessment. Fictional document exercises in exact wording, names, case references, speaker attribution, numbering, proofreading and revision control. This is transcription skills training, not legal advice, court-reporting certification, machine stenography or a court-specific recruitment course. Project prerequisites: English reading and typing; shorthand knowledge if using the optional dictation exercises.. Not included: Live classes, recorded human dictation, individual marking, accredited certification and guaranteed speed, examination selection or employment are not included..

Programme overview

Fictional document exercises in exact wording, names, case references, speaker attribution, numbering, proofreading and revision control. This is transcription skills training, not legal advice, court-reporting certification, machine stenography or a court-specific recruitment course.

Who this is for

1. English reading and typing; shorthand knowledge if using the optional dictation exercises.
2. Not included: Live classes, recorded human dictation, individual marking, accredited certification and guaranteed speed, examination selection or employment are not included.

Published topics and learning focus

1. Faithful transcription
2. Document review and portfolio

Before you choose

1. These are published programme highlights, not certification of complete syllabus coverage. Review the available reading index and programme trial before enrolling.
2. ZELVU provides learning support. It does not award the underlying degree, professional registration or an examination result.
3. Current checkout terms and refund policy apply. Payment and access require successful provider verification.

Take the next step

Explore the programme trial

View current details, scope and terms

Ask ZELVU about this programme

Save this brochure for reference. Details can change: confirm the current programme page and checkout before making a purchase.