COURSE BROCHURE

English Conversation for Workplaces & Interviews

Languages & Communication / English Communication & Writing

One-time full-course fee

INR 1,499

Access

12 months course access

Study plan

6 workshops · suggested 3-week practice plan

Learning format

Six self-paced written workshops with original dialogues, speaking tasks, 18 answered self-check questions and a final portfolio self-assessment. Existing automated Course Tutor support; no scheduled live classes or recorded lecture series.

Programme overview

Six workshops covering professional introductions, updates, meetings, calls, interview answers and a final workplace communication simulation. No recruitment, placement or live interview coaching is included. Six self-paced written workshops with original dialogues, speaking tasks, 18 answered self-check questions and a final portfolio self-assessment. Existing automated Course Tutor support; no scheduled live classes or recorded lecture series. No human-marked speaking assessment, accredited language qualification, guaranteed fluency, exam score or job placement. Optional private recording and external audio practice are learner-arranged. Independent practice extension alongside Spoken English & Communication. Choose the existing broader course for a longer general pathway; these focused courses are optional and separately priced.

Who this is for

1. Adults with basic conversational English who want to practise professional exchanges using fictional workplace situations.

2 Suggested pace: two workshops a week, with 10-15 minutes of speaking practice between sessions. Pace is flexible; access lasts 12 months.

Published topics and learning focus

1 Introduce your role and explain what you need

2 Give progress updates and raise a delay early

3 Contribute to meetings and confirm action points

4 Handle calls, messages and customer concerns

5 Answer interview questions with truthful evidence

6 Final workplace and interview communication simulation

Before you choose

1 These are published programme highlights, not certification of complete syllabus coverage. Review the available reading index and programme trial before enrolling.

2 ZELVU provides learning support. It does not award the underlying degree, professional registration or an examination result.

3 Current checkout terms and refund policy apply. Payment and access require successful provider verification.

Take the next step

Explore the programme trial

View current details, scope and terms

Ask ZELVU about this programme

Save this brochure for reference. Details can change: confirm the current programme page and checkout before making a purchase.