

COURSE BROCHURE

Clerical & Administrative Exams

Government & Recruitment Exams / General, Central & Public-sector Recruitment

One-time full-course fee

INR 1,999

Access

9 months course access

Study plan

12-20 weeks

Learning format

Self-paced LMS reading, Course Tutor support and practice

Programme overview

Preparation support for clerical, administrative support and office-based public-sector recruitment exercises.

Who this is for

- 1 Clerical exam aspirants
- 2 Administrative job learners
- 3 Public-sector candidates

Published topics and learning focus

- 1 English
- 2 Data entry aptitude
- 3 Reasoning
- 4 General awareness

Before you choose

- 1 These are published programme highlights, not certification of complete syllabus coverage. Review the available reading index and programme trial before enrolling.
- 2 ZELVU provides learning support. It does not award the underlying degree, professional registration or an examination result.
- 3 Current checkout terms and refund policy apply. Payment and access require successful provider verification.

Take the next step

Explore the programme trial

View current details, scope and terms

Ask ZELVU about this programme

Save this brochure for reference. Details can change: confirm the current programme page and checkout before making a purchase.